

Careers, Information, Advice and Guidance (CIAG) Policy Statement

Sandymoor School

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships Opportunities, as part of a careers programme which provides information on the
- full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including
- technical education and apprenticeships – through options events, assemblies in addition, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests procedure

A provider wishing to request access should contact the nominated CEIAG Leader: Mrs Rebecca Ruddock.

Telephone: 01928 571217; Email: info@sandymoorschool.org.uk

Our Careers Lead Governor is Mrs Nevin Deakin.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

This could be integrated into a wider careers plan or strategy for the school. See our programme of events in school.

Please speak to our CEIAG Leader to identify the most suitable opportunity for you.

Year 7 CEIAG	Autumn 1	Autumn 2	Spring 1 and Spring 2	Summer 1	Summer 2
	Personal identity and transition	Employability and Enterprise	Exploring meaning and purpose of life	World of work	Ethical financial decisions
	Transition to secondary school R1	Being assertive H4	Meaning of life L8, L1	World of work L10, L11	Saving and spending money L18, L20
	Overcoming challenges H2, H5	Enterprise skills and introduction to careers L8	Purpose of life L1	Understand the largest job industries. L13	Budgeting L7, L13
	Is this me? H2		Human nature R20, L11, L12	Evaluate the jobs of the future. L12	
	Personality skills and traits L8, L9			Understand the options available to me L14	
		Challenging career stereotypes and raising aspirations L9			
Year 7 Life Skills	Autumn 1 and Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
	Health and wellbeing	Diversity, prejudice and gender	Drugs and puberty	Exploring family life	Healthy relationships
	Diet, exercise and how to make healthy choices H15, H16, H18	Valuing difference L2		Families R8, R11, R4	Positive relationships
	Dieting, healthy lifestyle balance and unhealthy coping strategies H5, H3	Prejudice and discrimination R28, L3, L7	Changes during puberty H7, R26	Marriage R9, R3	Conflict resolution L7
	Body image and puberty H18, H7	Rights and responsibilities R27, L2			Media portrayal of relationships
	Body positivity H10	Nature of bullying R19			
		Social risk			

Year 7

Year 8 CEIAG	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
	Health and wellbeing	Rights and responsibilities within the community	Online safety and digital literacy	Intimate and sexual relationships	A place of your own	Money and risk
	Health, hygiene and wellbeing H15, H16, H17, H9, H16, H7	Homelessness H20	How I present myself online? L7, L8	Pregnancy and miscarriage. Choices in relation to pregnancy. STIs Risky sexual behaviour. Further advice. R24, R25, R26, R22, H12, H6, H28, R18	To produce a place of your own Planning a meal L7, L9	How to make the most of your money L18
		Young people and the law H16, H5	Digital footprint L8, R35, R23, R38, L17			
		Young carers				
		Knife crime H17				
Year 8 Life Skills	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
	Keeping safe	Healthy lifestyles	Valuing difference	Healthy lifestyles	Relationships and sex	Economic wellbeing
	First aid and personal safety, focusing on road safety. H7, H22, H13, H23	Alcohol and drug misuse and managing H25, H30, H29 H15, H26, H28	Tackling racism and religious discrimination, promoting human rights L2	Mental health and emotional wellbeing, including body image, body positivity, healthy lifestyle H18, H10	Introduction to sexuality and consent R4, R15 R19, R8, R16, R17, R21	Informed choices as a consumer L13 Personal choice in financial decisions L20
		peer influence H28, H31, R14	Tackling homophobia, transphobia and sexism R28	loss H8		
		Managing peer pressure in relation to illicit substances R30	Online safety and digital literacy H11		Relationships and sex education including healthy relationships and consent R7, R29, R5, R2	
		Assessing the risks of drug and alcohol abuse and addiction H16, H17			Introduction to contraception including condom and the pill the risks of STIs, sexting and pornography R4, R21, R27	

Year 8

	Autumn 1 Health and wellbeing		Autumn 2 Relationships		Spring 1 Financial security		Spring 2 Career ideas		Summer 1 Health and prevention		Summer 2 The world of work	
Year 9	Health and wellbeing	H17, H13	Relationships	R8	Earning and spending money	L20			The purpose and importance of immunisation and vaccination	H10	Career management	L9
	Diet and hygiene	H16	Relationship challenges	L8	Keeping track of your money	L7, L6	Job profiles	L12, L13	Cancer and cancer prevention, healthy lifestyles, self examination	H32		
	Healthy active lifestyle	H15	Sexual health	H17	Making financial choices	L13	Sector overviews	L10	Strategies to overcome worries and seek help	H18	Skills for employment	L8
	Mental health	H5, H3	Domestic abuse	R7	Peer pressure	R28	Subjects Other career paths				Getting a job	L16, L18
	Coping with stress	H6	Forced marriage	R5, R9	Understanding conflict		Apprenticeships				CV	L9
	Peer pressure, assertiveness and risk, gang crime		Extremism and radicalisation	R7	gambling	L18, L19	Entrepreneurs	L16, L15			Interviews	L8
	Managing peer pressure in relation to illicit substances	H4, H28, H31	Understanding different families and parenting skills	R3			Volunteering and GAP years	L10, L16			Job hunting	L12
			Managing change, grief and bereavement				Understanding careers and future aspirations	L9, L8			Networking	L11
	Assessing the risks of drug and alcohol abuse and addiction	H17, H13	Tackling homophobia, transphobia and sexism	R24, R26							Protection at work	L15
											Learning to revise	L14
											Maximise potential	L14
											Work experience	
										Colleges		
										Universities		

Year 9

Currently the careers programme includes careers education sessions from years 7-9, whole day activities for years 10 and 11. These sessions include career guidance activities, information and research activities. This also enables students to develop individual career planning.

Other sessions include making life choices, interview techniques and writing a CV. Careers lessons remain part of the school's Enrichment programme. Other focused events, are Careers Fair, Mock Interviews and University/ HE / Alternative post-16 educational visits.

In addition to these programmed events, year 11 students will receive a 1:1 careers interview with Graeme Peace from Halton Careers education service. In years 10 and 11 students receive two week's work experience.

Premises and facilities

The school will make the main sports hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the main school reception, which is managed by our office staff and will be passed onto our CEIAG Leader who will make the resource available to our students.

Approval and review

Approved: By the Governing Body

Next review: October 2020